



Be part of the family

# The Regis Academy

Version 1.0

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## Admissions Policy

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<b>Date of Review</b>	<b>August 2022</b>
<b>Approved By</b>	<b>A Pincher</b>



## **Admissions Policy**

The Regis Academy has a referral process that schools must adhere to for pupils in Year 3 to 6. The pupils referred would benefit from time away from their mainstream setting. The Regis Academy can take up to 25 pupils in Key Stage 2. We will always do our best to place a child with us but if the provision or particular class is full the child will be placed on a waiting list.

Pupils referred are likely to have experienced school attendance issues, social, emotional or behavioural difficulties. Pupils are likely to fall into the following categories:

- Pupils who are at risk of having a fixed term or permanent exclusion
- Pupils who are disaffected with mainstream education and a full-time placement in their current setting is no longer a positive option
- Pupils who have social and emotional issues which are impacting on their education. This may manifest itself through negative and challenging behaviours or withdrawal from education and school life
- Pupils who have been bullied, or bullied others
- Pupils who have had patterns of poor school attendance
- Pupils who are disadvantaged and vulnerable due to a range of social circumstances (e.g. families experiencing risks such as poverty, substance misuse, mental health issues)

The purpose of this document is to set out the school's admission policy and to demonstrate that pupil admissions will be fair, open and transparent. The admissions policy will:

- Offer schools and academies early intervention placements to meet the needs of disaffected and vulnerable pupils and those who are at risk of permanent exclusion
- Enable the school to provide a structured, stable environment which will ensure that we are able to meet the needs of each pupil
- Support the aims of the school which is to re-engage pupils with learning and in some instances return them to a mainstream education

## **Admission Arrangements**

The primary aim of The Regis Academy is to provide early intervention for schools and pupils and help re-engage pupils with their learning in a mainstream setting. Pupils mainly will be dual registered which will be subject to regular review. Full time or longer-term placements will be available where it is clear that an early return to mainstream school would not be appropriate.

The Regis Academy will only admit pupils in line with this admissions policy and following referral from an academy, a maintained school, or by a Local Authority (through Fair Access Panel then local sharing panel – see below).

The Regis Academy will be run in accordance with all equalities law. It will admit pupils aged between 7 and 11 years who have been referred to the schools' admissions panel through one of the referral routes.

### **Admissions Policy**

1) Local authorities are able to issue school attendance orders if a child is not attending school. These are legally binding upon parents. Such an order might, for instance, be appropriate where a child has a place at school but his/her parents are refusing to send him/her to school. The order will require a parent to ensure his/her child attends a specified school.

2) Section 100 of the Education and Inspections Act 2006 requires maintained schools and Academies to arrange full-time education for pupils on a fixed period exclusion of more than five days from the sixth day of the exclusion.

3) Section 19 of the Education Act 1996, and regulations made under that section, require a local authority to make arrangements (from the sixth day of exclusion where a pupil has been permanently excluded) for the provision of suitable, full time (unless there are medical reasons as to why this would not be appropriate) education at school or otherwise for a child of compulsory school age who, for a range of reasons, would otherwise be without education.

4) Section 29A of the Education Act 2002 provides that governing bodies of maintained schools may direct a pupil off-site 'for purpose of receiving educational provision which is intended to improve pupil behaviour.

The Regis Academy does not accept applications from parents/carers or self-referrals from potential pupils.

### **Pupil Admission Numbers**

The Regis Academy has an admissions number of 25 full – time equivalent (FTE) places.

### **Admission Procedures**

A referral form with risk assessment must be completed with the full information regarding the pupil. A prior conversation with a senior member of staff is recommended to check available space and suitability of the pupil.

Wherever possible all pupils including those with additional needs are treated in exactly the same way. If the pupils require extra support while attending our provision, we will need to be fully aware of this support so to determine that staff are able to best support the pupils.

If the pupil has an Educational Health Care Plan this would need to be discussed at the referral stage. If the pupil has needs that cannot fulfil, they may not be able to attend the provision. We would however be happy to discuss an alternative plan with the school SENCO that could work for all involved and make sure that the young person's EHCP is being fulfilled.

If the pupil is referred through a Local Authority their needs will be discussed with the Head of Centre and teacher with responsibility for SEND.

A full risk assessment on each pupil is expected to be completed by the referring school so staff are made aware of any risks or issues. This will be taken into consideration to make sure the child, other children and staff are safe while attending.

Pupils most recent IEP or behaviour plan must also accompany the referral. The Regis Academy wants to make sure we are the most suitable provision for the child and we will always make a decision on the best interest of the child.

Once the referral has been submitted, we will respond within 24 hours. A suitable time will be booked for an induction where child, school staff member and any other relevant staff involved with child will be expected to attend. The child will normally start their place within 48 hours after induction

Parents/carers, prospective pupils and schools are welcome to visit the before making a referral.