



Be part of our family



# APPRENTICESHIPS

RETURN TO THE ALBION FOUNDATION

**Are you looking  
for a career  
in sport?**

**Our Apprenticeship  
Programme might  
be for you!**

With 4 days on the job training made up of delivery hours within our partner schools and football sessions, this is ideal for anyone who likes to experience their learning first hand.

You will be assigned a coach mentor who will support your development throughout your apprenticeship.

In addition to your 4 days on the job, you will also spend one day a week at college developing your understanding of the sports industry in a more academic based environment.

**100% of apprentices since 2005  
have gone on to gain contracts at  
The Albion Foundation after their  
apprenticeship has been completed.**



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## APPRENTICESHIPS

*I first got involved with The Albion Foundation as a player at their evening centres and soccer camps. Once I had reached 15 and was too old to attend, I started volunteering and joined the apprenticeship scheme once leaving school. The Foundation gave me an opportunity within the sports industry, I wouldn't be where I am today without them giving me the opportunity and opening up the pathway for me to be where I am today.*

**Dan Hill,**  
West Bromwich Albion First-Team Kitman

### OVERVIEW

Use sports knowledge and skills to create and deliver coaching programmes.

### ROLE PROFILE

To engage with the delivery across the W B A departments of The Albion Foundation in line with our high-quality standards and framework. This includes influencing and inspiring participants and staff to achieve their goals and be the best version of themselves at all times.

A professional image must be maintained at all time as your represent WBA FC, The Albion Foundation and Ignite Training. You will contribute to ensuring all provision is delivered in a safe environment and all safeguarding and first aid regulations are adhered to by reporting issues to the session lead/designated safeguarding lead. Ensure that any issues with equipment and first aid kits are reported to the lead staff.

Assist the completion of the necessary monitoring requirements including attendance registers and participant data capture. Proactively engage with participants, parents, partners and facility staff.

Promote a positive and professional image at all times including appearance and punctuality etc. Have an understanding of Albion Foundation projects and encourage additional participation.

Attend performance reviews and maintain an open minded approach to CPD in line with Senior Management expectations.

### WHO IS IT FOR?

School leavers aged 16-18 who would like a career in sport.

### COURSE SUMMARY

The Level 4 Sports Coach standard is a 12-18 month apprenticeship where learners will be supported to improve all areas of their coaching practice, including; developing their own coaching philosophy, designing and implementing effective coaching programmes, promoting holistic wellbeing within coaching programmes. Apprentices will need to have a minimum of L2 English and Maths before completion of their apprenticeship. Level 4 apprenticeship is equivalent to Higher Education Foundation Degree.

### COURSE CONTENT

- Develop a coaching philosophy
- Understand coaching methods and learning styles
- Understand how wider issues impact coaching
- Develop Participant profiles. Plan, deliver and review PE curriculums and extracurricular sports activities
- Understand schools as organisations
- Develop knowledge of education standards, trends, frameworks, and contemporary influences

### 6 HOURS PER WEEK OFF THE JOB TRAINING

Off the job training is defined as learning which is undertaken outside of your normal day to day responsibilities and contributes towards the achievement of your apprenticeship standard.

*I've been with The Albion Foundation for seven years now. The organisational and leadership skills I learnt on my initial apprenticeship have helped me go from being a community coach, to looking after my own department and stepping out of my comfort zone.*

**Emily Miles,**  
Impact & Performance Coordinator

*I've been with the Foundation for a year now and it's given me a great insight into a workplace environment. I've experienced all aspects of the Foundation, from the Business Operations department to coaching sessions, learning key life skills along the way.*

**Owen Jones,**  
Business Operations Apprentice

FOR MORE INFO, PLEASE CONTACT LEE MEACHAM - LEE.MEACHAM@ALBIONFOUNDATION.CO.UK