

## External Catering Package

Room hire of The Richardson (*for up to 12 continuous hours*)  
Banquet room layout set with tables and chairs to your agreed seating arrangement for up to 300 guests

- White or Black linen tablecloths and napkins
- Dancefloor 12ft x 12ft
- Stage 4m x 2m
- Choice of either navy, white or black chair covers
- Free parking in the East Stand car park
- Use of the banqueting kitchen for one of our approved caterers
- Duty Manager
- Security
- Kitchen supervisor
- Kitchen porters
- Corkage charge for agreed amount of spirits and soft drinks to be delivered in advance at an agreed time/date (Bar is not accessible)
- Use of plasma TV screens
- All basic Crockery, Cutlery and Glass wear including:
  - Starter Plates
  - Main Course Plates and Bowls
  - Tea and Coffee Cups and Saucers
  - Starter Knives and Forks
  - Main Course Knives and Forks
  - Dessert Spoons and Teaspoons
  - 1 Wine Glass per person
  - 1 Water Glass per person
  - 30 Water Jugs

**August 2026 - June 2027**

**£3,500** +VAT

**July 2027 - June 2028**

**£3,850** +VAT

### Additional costs

- Draught Bar £150 + VAT
- Hire of The Millichip Suite for a Drinks Reception £800 + VAT  
(including champagne flutes)
- Car park attendants



External  
Catering  
–Packages–



THE RICHARDSON



# External Catering

—Packages—

## External Catering Package

Room hire of The Millichip (for up to 12 continuous hours)  
Banquet room layout set with tables and chairs to your agreed seating arrangement for up to 100 guests

White or Black linen tablecloths and napkins

- Dancefloor 12ft x 12ft
- Free parking in the East Stand car park
- Use of the banqueting kitchen for one of our approved caterers
- Duty Manager
- Security
- Kitchen supervisor
- Kitchen porters
- Corkage - Clients may provide their own alcoholic and non-alcoholic beverages (Bar is not accessible)
- All basic Crockery, Cutlery and Glass wear including:
  - Starter Plates
  - Main Course Plates and Bowls
  - Tea and Coffee Cups and Saucers
  - Starter Knives and Forks
  - Main Course Knives and Forks
  - Dessert Spoons and Teaspoons
  - 1 Wine Glass per person
  - 1 Water Glass per person
  - 15 water Jugs

**August 2026 - June 2027**

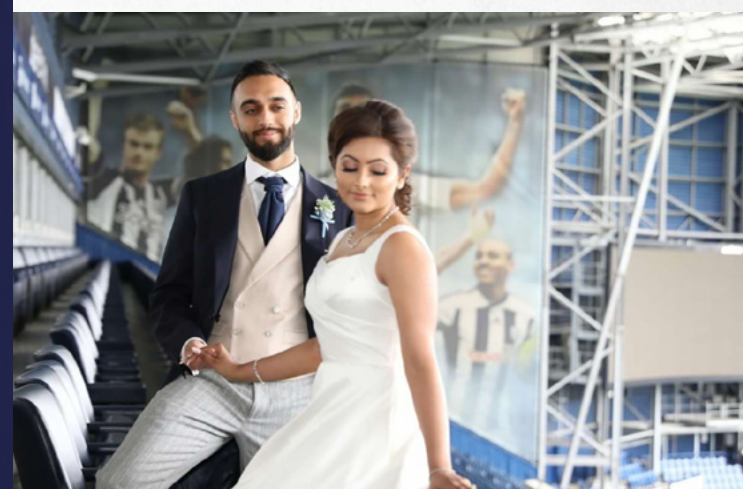
**£2,000** +VAT

**July 2027 - June 2028**

**£2,250** +VAT

### Additional costs

- Draught Bar **£150** + VAT





## Recommended/ Partner caterers

### Jinder Catering

✉ jindercatering@hotmail.co.uk

☎ 0121 580 0081

17 Carter's Green, West  
Bromwich B70 9QP

### Johal Catering

✉ info@mayurcatering.co.uk

🌐 johalcatering.co.uk

☎ 0121 554 4130

103 Holyhead Road,  
Handsworth,  
Birmingham B21 0HH

### Mahris Experience

✉ info@mahirs.com

🌐 mahirs.com

☎ 0121 580 0300

Hawthorns Court, Colliery Road,  
West Bromwich, Smethwick B71 4JS

## Cinematography/ Videography

### Sunny Singh Media

Sunny Singh

✉ info@sunnysinghmedia.com

☎ 07863 108171

🌐 Sunnysinghmedia.com

📷 @sunnysinghmedia

## Draught Beer and Mobile Bar Suppliers

### KSB Beers

✉ info@ksb-beers.co.uk

🌐 ksb-beers.co.uk

☎ 07932 327 478

## Event Decor

### Eloria Events

Aman Lally

✉ info@eloriaevents.com

☎ 07964 216 066

📷 @Eloria.events



## External Catering Packages FAQ

### **Is corkage included within the package, what types of drinks can I bring and how far in advance can we bring these to the venue?**

Corkage is included within our package, allowing you to provide an allocation of your own bottled beers, wines, soft drinks, and spirits. Your dedicated Event Planner will be able to confirm your allocation, and a convenient time prior to your event to deliver these to the venue.

### **Can we have access to your bar if we do not want to provide drinks for guests the entire evening?, or is there an option to add on a draught bar?**

We can open & staff our bar for you, we have two different bar options for you to add to your event package. A bottle bar (bottled beers, wines, soft drinks, spirits) or a draught bar (access to all bottled & draught products) for a supplementary charge. The fee would be based on covering staffing & wastage costs, it would be a paid bar facility (contactless payments).

### **How many parking spaces do you have onsite, can we leave our cars overnight?**

We have 300 complimentary parking spaces onsite on our East Stand Car park, on the basis that we do not have any events the following day you are welcome to collect your car the following day, your dedicated event planner will confirm this 1 week prior to your event.

### **What accommodation do you have nearby?**

- Hotels nearby (under 10-minute drive)
- Mercure Birmingham West 1.0 miles away (5-minute drive)
- The Great Barr Hotel Birmingham 3.1 miles away (7-minute drive)
- Premier Inn West Bromwich Hotel 2.9 miles away (7-minute drive)
- The Ramada by Wyndham Oldbury 3.3 miles away (8-minute drive)
- Holiday Inn Express Birmingham Oldbury 3.5 miles away (8-minute drive)
- Fancy staying outside of West Bromwich?.....If you'd prefer to stay in the city, we are only a 15-minute drive from Birmingham City Centre Hotels such as, The Grand Hotel Birmingham, Park Regis Birmingham, The Cube Hotel Birmingham, Radison Blu Hotel Birmingham the list is endless...

We are located...

2.8 miles from Oldbury 8-minute drive

5.0 miles from Birmingham 15-minute drive

6.3 miles from Dudley 15-minute drive

8.4 miles from Walsall 18-minute drive



## External Catering Packages FAQ

### Who are your approved caterers?

Mahirs Experience

Johal Catering

Jinder Catering

### Will you provide staff to serve the tables, or will this be provided by our caterer?

Your chosen caterer will be responsible for providing waiting staff to service the event, WBA will not provide any service staff for the event.

### When will we be able to access the room from for our suppliers to set up etc?

The package is based on a 12-hour hire period, during this time your caterer will need to come in to set up and prepare ahead of service, any additional suppliers are more than welcome to come in during this time to set up prior to the event. Alternatively, if you require access prior to the hire period your event planner can confirm this 1 week prior to the date of event.

### Can I bring my own decor?

Yes, we can recommend local décor companies to you, but you are welcome to work with your own décor company providing they have public liability insurance and PAT test certificates for any electrical equipment. Please note we are a flameless venue, so please ensure any candles are LED.



External  
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– FAQ'S –